



OFFICIALS ASSEMBLY

Administrative Manual

USA VOLLEYBALL

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Article I. NAME

The name of this structure is the Officials Assembly (“OA”) of USA Volleyball (“USAV”).

Article II. COMPOSITION, VISION, MISSION, ROLES & RESPONSIBILITIES

2.01 **Composition:** The OA shall be comprised of those officials from the beach, indoor and sitting volleyball disciplines who comprise the USAV Regional Volleyball Associations (RVA) voting delegates. Designation of voting delegates is explained in **Addendum A**.

2.02 **Vision:** Contribute towards being a world class organization in the recruitment, education, certification, deployment and retention of officials in all disciplines of volleyball.

2.03 **Mission:** The OA shall contribute towards the training, educating, supporting, and certifying volleyball officials through the development and maintenance of programs and materials. This mission supports two different constituencies: Regional Officiating Programs and the National Officiating Program each with differing needs and objectives.

2.04 **Roles & Responsibilities:** The OA shall:

- A. Work with the USAV CEO, USAV staff and other USAV-related groups to promote and stimulate the growth of new and existing volleyball officials in all disciplines and at all levels of the sport.
- B. Develop, support and recommend standards and competencies to ensure high quality officiating in all disciplines of volleyball.
- C. Provide input on guidelines for officials’ ethics and behavior consistent with the goals and objectives of USAV.
- D. Solicit information from other officials’ organizations in developing officiating policies and programs.
- E. Develop and recommend policies and guidelines for the use of officials at the USAV National Championships and other volleyball competitions. Recommendations shall be forwarded to the USAV CEO and Director, Officials Development for review and consideration.
- F. Elect the OA Chair. Candidate and election procedures are outlined in **Addendum B**.
- G. Elect one representative to the USAV Administrative Council.
- H. Elect the Officials Representative to the USAV Board of Directors. Candidate and election procedures are outlined in **Addendum C**.
- I. Elect constituent representatives to the OA Administrative Council. Candidate and election procedures are outlined in **Addendums D-J**.

2.05 **Meeting:** The OA may meet once in May at the USAV Annual Meetings (subject to budget approval).

Article III. ADMINISTRATIVE COUNCIL

3.01 The Administrative Council (AC)

The AC is the planning, administration and organizational body of the OA.

A. **Membership:** The AC shall consist of the following members:

1. Chair, OA (Elected, with vote)
2. Chair, International Officials Commission (Appointed, with vote)
3. Chair, National Indoor Officials Commission (Appointed, with vote)
4. Chair, National Beach Officials Commission (Appointed, with vote)
5. At-large RVA Indoor Referees Representative (Elected, with vote)
6. At-large RVA Indoor Scorers Representative (Elected, with vote)
7. At-large RVA Beach Officials Representative (Elected, with vote)
8. At-large National Indoor Referees Representative (Elected, with vote)
9. At-large National Indoor Scorers Representative (Elected, with vote)
10. At-large National Beach Officials Representative (Elected, with vote)
11. At-large ParaVolley Officials Representative (Elected, with vote)
12. Officials Board of Director Representative (Ex Officio, voice, no vote)
13. OA Representative to the USAV Administrative Council (Ex Officio, voice, no vote)

B. **Membership Requirements:** Every member of the AC shall be required to:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen; and
3. Have current SafeSport training.

C. **Roles & Responsibilities:** The AC shall:

1. Recommend policy and professional standards for USAV certified officials to the USAV Director, Officials Development.
2. Act as a resource for USAV staff.
3. Work in collaboration with the Officials Commissions to:
 - a. Review and give feedback on the development, certification, and assignments of volleyball referees, scorers and support officials at international, national and regional levels.
 - b. Review and give feedback on training materials and a certification structure to be used by the RVA's.
 - c. Assist other volleyball organizations in developing programs for officials as requested and appropriate.

d. The purpose and role for each Commission is outlined in **Addendum K**.

4. Provide recommendations to the USAV Board of Directors through the Officials Director representative and Director, Officials Development.
5. Ensure the AC elections are conducted in a timely manner.

D. USA Volleyball Administrative Council:

1. One representative will be the currently seated OA Chair.
2. One representative will be elected by the OA, with the length of term being a quadrennium, which is a four year period that coincides with the Olympic & Paralympic Games. The term shall be four years with the election occurring by no later than June 30 of the 4th complete calendar year of the quadrennium. The representative is eligible for re-election.

E. Appointment, Election and Term of Office:

Appointed positions are appointed by the CEO in consultation with the OA Chair and USAV's Director, Officials Development.

For those elected positions, see **Addendum D-J** for candidate eligibility and election procedures.

Elected position terms shall be as follows:

1. Four years beginning July 1, 2018 and ending June 30, 2022:
 - a. At-large RVA Indoor Referees Representative;
 - b. At-large National Indoor Scorers Representative;
 - c. At-large National Beach Officials Representative; and
 - d. At-large ParaVolley Officials Representative
 2. Initial Term of two (2) years beginning July 1, 2018 and ending June 30, 2020 with subsequent terms of four (4) years beginning July 1, 2020.
 - a. Chair, OA;
 - b. At-large RVA Indoor Scorers Representative;
 - c. At-large RVA Beach Officials Representative; and
 - d. At-large National Indoor Referees Representative
 3. The appointed Commission Chairs will serve a quadrennium, which is a four-year period that coincides with the Olympic & Paralympic Games. The term shall be four years with the election occurring by no later than June 30 of the 4th complete calendar year of the quadrennium. The representative is eligible for re-appointment.
 4. There is no limit on the total number of terms a representative may serve
 5. No one individual can hold two positions on the AC at the same time.
- F. Chair:** The OA shall elect a Chair from among its voting delegates by a majority of those voting and shall be eligible for re-election.

1. The Chair may be removed for cause by the affirmative vote of three-quarters (3/4) of the total voting power of the AC.
 2. If at any time the Chair either resigns or the office of Chair otherwise becomes vacant, the OA shall elect a new Chair from among its membership to serve the balance of the term. The office shall be filled by a majority vote of the OA voting members.
 3. The Chair shall:
 - a. Serve as the Chair of the AC
 - b. Serve as a representative on the USA Volleyball Administrative Council
 - c. Compile and distribute the agendas for meetings.
 - d. Conduct the meetings in accordance with commonly accepted rules of order.
 - e. Serve as or appoint, as appropriate and necessary, Assembly liaisons to other USA Volleyball groups, upon request.
- G. **Voting:** Each AC member, excluding Ex-Officio members, shall have one vote.
1. There shall be no absentee or proxy voting.
 2. Approval of motions shall require a majority vote of the AC voting members present at a properly called meeting of the AC at which a quorum is present.
- H. **Meetings:** The AC will meet electronically and may meet in person once a year (subject to budget approval). Electronic meetings shall be subject to the same procedures that apply to in-person meetings.
- I. **Notice of Meetings of the AC ("Properly Called Meeting):** Notice of any meeting of the AC shall be given to the entire AC by the Chair of the AC or by the Chair's designee. Notice of each meeting of the AC, stating the call in information / access, day and hour of the meeting, along with the agenda and any supporting materials, shall be given to each AC member at the member's business address (or such other address provided by the member for such purpose) at least thirty (30) days before the time designated for the meeting. If mailed, such notice shall be deemed to be given when deposited in the United States mail, with postage thereon prepaid. If transmitted by facsimile or electronic transmission, such notice shall be deemed to be given when the transmission is sent.
- J. **Special Meetings:** Special meetings of the AC may be called by the Chair of the Assembly or by the written request of any five (5) AC members. The Chair will select an appropriate time for a special meeting in accordance with the Manual.
- K. **Action without a Meeting:** Any action which may be taken at any regular or special meeting of the AC, upon notice to the entire AC, may be taken without a meeting if at least two-thirds (2/3) of the voting members of the AC cast ballots in writing or electronically. A majority of the votes cast shall determine the action of the AC. The results of such action shall be filed with the minutes of the proceedings of the AC.
- L. **Quorum:** A simple majority of the total voting power of the AC shall constitute a quorum for the transaction of business at any meeting of the AC, and the vote of a majority of those present shall be the act of the AC.

M. **Attendance and Removal of Members:** It is expected that an AC member will prioritize attendance at meetings. An AC voting member may be removed if three (3) consecutive absences from meetings occur without being excused by the Chair. Removal must occur by a majority vote of those voting members present at a properly called meeting at which a quorum is present.

An AC voting member may also be removed with or without cause which shall require an affirmative vote of at least two-thirds (2/3) of the total voting power of the AC (excluding the voting power of the member in question). If removed, the person shall have those hearing and appeal rights proscribed in the USAV Bylaws.

N. **Vacancies:** When a position becomes vacant, it shall be filled as expeditiously as reasonable by election or appointment in accordance with this manual.

Article IV. BUDGET

4.01 The USAV Director, Officials Development will consult with the Chair on a proposed budget for the OA and AC. Budget requests generally would include items such as:

- A. Administrative and meeting expenses of the OA and the AC.
- B. Travel expenses for approved personnel to meetings.

4.02 Receipts for approved expenditures shall be submitted to the USAV Director, Officials Development for review and approval.

4.03 The USAV Director, Officials Development shall be responsible for regularly monitoring the OA and AC expenditures to ensure compliance with the approved budget and will keep the Chair apprised.

Article V. AMENDMENTS

5.01 Authority: This Assembly Manual may only be amended by a majority vote of the AC voting members present at a properly called meeting of the AC at which a quorum is present with such amendment being subject to approval by the USAV Board of Directors.

Article VI. COMPLIANCE

The OA is a substructure of USA Volleyball (refer to the USAV Bylaws), and as such must maintain compliance with the governing documents of the Corporation (USAV).

ADDENDUM A

OFFICIALS ASSEMBLY DELEGATE MEMBERS

The OA shall be comprised of the following:

A. Each RVA shall be allowed the following OA delegate members:

- a. A maximum of two (2) voting delegates representing indoor officials;
- b. A program that trains and/or certifies beach officials (as approved by USAV) shall be allowed one (1) additional voting delegate; and
- c. An RVA with certified World ParaVolley (WPV) officials shall be allowed one (1) additional voting delegate.

The maximum number of OA delegate members for an RVA is four (4).

B. Each member of the AC (13 members) shall be a voting delegate if not already designated as a delegate from an RVA.

Membership Requirements. Delegates must:

- A. Be a current registrant of a USAV Region free from any suspensions or holds;
- B. Have currently cleared the USAV-approved Background Screen;
- C. Have current SafeSport training; and
- D. Hold at a minimum a provisional volleyball official certification and/or hold a related Officials leadership position.

Voting: Each eligible delegate shall have voice at the OA Annual Meeting and one (1) vote in elections for which delegates are accorded vote. There shall be no absentee or proxy voting.

ADDENDUM B

OFFICIALS ASSEMBLY CHAIR CANDIDATE & ELECTION PROCEDURES

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training; and
4. Be a delegate member of the OA and/or held an officiating leadership position in an RVA.
5. Willing to serve as both the OA and AC Chair.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee. If the AC Chair is running for the position, then the nomination and election process shall be conducted by a designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all OA delegates, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The OA Chair shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected OA Chair shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM C

USAV BOARD OF DIRECTORS CANDIDATE & ELECTION PROCEDURES

- A. Selection: The OA shall make a reasonable effort to identify a minimum of two (2) nominees to the USAV Nominating Committee (NC) for the available Board position with self-nomination also encouraged. A self-nomination received by the NC shall be submitted to the OA for inclusion in the OA process for submitting its slate of candidates to the NC. The NC will evaluate the nominees against both the General and the Minimum Criteria taking the opportunity to solicit additional information from the nominee or others as useful and determine whether the nomination shall go forward or not. In the event a nominee was judged by the NC to fail to meet the criteria, the nominee shall have the right to request and receive the rationale. The NC shall forward the final slate of qualified nominees to the OA to conduct the election.
- B. Candidates should meet or exceed the following criteria:
1. Recent leadership role with an established volleyball officials' organization.
 2. Member in good standing with a volleyball officials' organization.
 3. Demonstrate a significant degree of involvement with a broad spectrum of volleyball officiating programming.
 4. International, national and/or state championship level officiating experience preferred.
 5. Be a current registrant of a USAV Region free from any suspensions or holds;
 6. Have currently cleared the USAV-approved Background Screen; and
 7. Have current SafeSport training
- C. Nomination and Election Process:
1. By March 1, the AC Chair or his/her designee shall send a letter electronically to all National (Indoor & Beach), Junior National (Indoor), Zonal (Beach) and International WPV announcing a call for Board nominations, describing the minimum criteria specified in this Manual accompanied by a nomination form. Moreover, this information will be posted on USAV's website and on VolleyballRefTraining.com.
 2. By April 1, interested individuals must submit a completed nomination application to the AC. The AC will forward the qualified slate of candidates to the USAV Nominating Committee (NC). Self-nomination shall be permitted. Interested individuals are responsible for the cost of the background screen.
 3. By May 1, the USAV NC shall forward the final (approved) slate of candidates to the AC Chair, or his/her designee.
 4. By May 15, the AC Chair, or his/her designee shall electronically distribute the final approved slate of candidates and their applications and resume/ vitae to the OA, national officials and regional commissioners.
 5. At the Assembly, the AC Chair, or his/her designee shall conduct the candidate discussion part of the Assembly:
 - a. Each candidate may address the Assembly for up to three (3) minutes.

- b. After all candidates have addressed the Assembly, the Assembly shall conduct a question and answer session of the candidates for up to thirty (30) minutes.
 - c. After all candidates have given comments, the Chair, Nominating Committee or his/her designee shall explain the online voting procedures and timeline as approved by the AC and shall ensure this information is electronically distributed to all delegates within 48 hours following the adjournment of the Assembly.
- 6. By no earlier than June 5 and no later than June 15 an online election conducted by the AC Chair, or his/her designee shall be held.
 - a. Balloting procedure: Election shall require a simple majority of the votes cast by delegates eligible to vote following the voting procedures and timeline approved by the AC.
 - b. Each delegate may only cast one (1) vote per ballot, and proxies shall not be permitted.
 - c. If a majority is not obtained, a new ballot shall take place excluding the candidate with the fewest votes on the previous ballot. The process shall continue until a candidate receives a majority of the votes cast.
- D. Term: The term shall be four years with election occurring by no later than June 30 of the 3rd complete calendar year of the Quadrennium. No USAV board representative shall serve more than two (2) consecutive terms. There is no limit on the total number of terms a representative may serve. For the avoidance of doubt, a representative having served two (2) consecutive terms (any portion of a term being considered a full term) would not be eligible for election again until being absent from the USAV board for four (4) years.
- E. Vacancies: A vacancy during the term of the Officials' Director shall be filled in accordance with the USAV Bylaws.

ADDENDUM D

AT-LARGE RVA INDOOR REFEREES REPRESENTATIVE CANDIDATE AND ELECTION PROCEDURES

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Must hold an RVA indoor referee leadership position.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are those members of the RVA Referee Group. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large RVA Indoor Referee representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large RVA Indoor Referee representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM E

At-Large RVA Indoor Scorer Representative Candidate and Election Procedures

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Must hold an RVA indoor scorer leadership position.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are those members of the RVA Scorers Group. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large RVA Indoor Scorers representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large RVA Indoor Scorers representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM F

At-Large RVA Beach Officials Representative Candidate and Election Procedures

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Must hold an RVA beach official leadership position.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are those members of the RVA Beach group. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large RVA Beach Official representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large RVA Beach Official representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM G

At-large National Indoor Referees Representative Candidate and Election Procedures

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Be a currently certified Junior National/National indoor referee.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are all Junior National/National level Indoor Referees. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large National Indoor Referee representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large National Indoor Referee representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM H

At-large National Indoor Scorers Representative Candidate and Election Procedures

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Be a currently certified National indoor scorer.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are all National Indoor Scorers. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large National Indoor Scorers representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large National Indoor Scorers representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM I

At-large National Beach Officials Representative Candidate and Election Procedures

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Be a currently certified Zonal/National beach official or Zonal beach official.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are all Zonal/National level Beach Officials. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large National Beach Official representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large National Beach Official representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM J

At-Large ParaVolley Officials Representative Candidate and Election Procedures

A. Candidates for this position must meet all the following criteria:

1. Be a current registrant of a USAV Region free from any suspensions or holds;
2. Have currently cleared the USAV-approved Background Screen;
3. Have current SafeSport training;
4. Be a currently certified World ParaVolley (WPV) official or held and/or holding an WPV official's leadership position.

B. Nomination and Election Process:

1. The nomination and election process shall be conducted under the direction of the AC Chair or his/her designee.
2. By April 15, the AC Chair or his/her designee shall send notice electronically to all potential candidates specified in A.4 above, noting the position opening, criteria, nomination, election information, position responsibilities, and nomination form. This information will be posted on USAV's website and VolleyballRefTraining.com.
3. By May 15 interested individuals must submit a completed nomination application to the person identified to run the election. The USAV Director, Officials Development will work with the individual running the election to verify eligibility to run for the position.
4. No earlier than June 5 and no later than June 15 an online election shall be conducted by the AC Chair or his/her designee.
5. Balloting procedure. Election shall require a simple majority of the votes cast by members eligible to vote, which are all current or retired WPV officials. Each member may only cast one (1) vote per ballot, and proxies shall not be permitted. If a majority is not obtained on the first ballot another ballot shall be distributed excluding the candidate with the fewest votes on the previous ballot. The process shall be repeated until a candidate receives a majority of the votes cast.

C. Term:

The At-Large ParaVolley Official representative shall serve a four-year term beginning July 1 of the election year. There is no limit on the total number of terms a representative may serve.

D. Vacancies:

A vacancy during the term of the elected At-Large ParaVolley Official representative shall be filled by a new election to fulfill the remainder of the term. The election as outlined in item B above shall be conducted as quickly as possible.

ADDENDUM K

Commissions

The purpose and role for each Officials Commission is as follows:

International Officials Commission:

Provide feedback, advice and input in the areas of training materials, recruitment, evaluations, mentoring of candidates, assignments and selections for beach, indoor and sitting referees, scorers and line judges.

National Indoor Officials Commission:

Provide feedback, advice and input in the areas of program development, recruitment, certification and training indoor and sitting officials for USAV National level officials and assist USAV Regions in the development of training and certification programs, as requested.

National Beach Officials Commission:

Provide feedback, advice and input in the areas of program development, recruitment, certification and training for beach and beach paravolley officials for USAV National level Beach officials and assist USAV Regions in the development of training and certification programs, as requested.