



***USA*Volleyball**

**REQUEST FOR PROPOSAL TO HOST THE
USA NATIONAL BEACH TOUR
ADULT NATIONAL CHAMPIONSHIPS**

USA VOLLEYBALL | 4065 SINTON ROAD, SUITE 200, COLORADO SPRINGS, CO 80907

MARCH 2018

Table of Contents

Introduction	3
I. Contact Information.....	3
DEADLINES:	3
II. Adult National Championship Event Description.....	4
III. Venue Guidelines	4
IV. HOST Duties and Obligations	4
V. USAV DUTIES AND OBLIGATIONS. USAV SHALL BE RESPONSIBLE FOR	6
VI. Sponsorship and Merchandising.....	7
VII. Playing Rules	7
VIII. Public Safety and Security.....	7
IX. Insurance Requirements.....	7
USA National Beach Tour – Adult National Championships BID APPLICATION	9

INTRODUCTION

The United States Olympic Committee (USOC) recognizes USA Volleyball (USAV) as the National Governing Body (NGB) for the sport of volleyball in the United States, including beach, indoor and sitting volleyball. A primary function of the NGB is to conduct national events in its sport. USA Volleyball is a membership organization of more than 340,000 athletes, coaches, officials and volunteers. The membership includes 64,000 adult members comprised of coaches, officials, and athletes and 276,000 junior members (18 years and under). Female juniors alone comprise over 80% of the membership population - and volleyball is now the number one female collegiate team sport and the number one female high school team sport (www.nfhs.org).

The USA National Beach Tour Adult National Championships (ABNC) will be conducted annually and held at locations to be identified through this RFP process.

The Championship site will be awarded based upon the evaluation of the Bid Applications and the confirmation by the prospective HOST that it agrees to execute the HOST Agreement which is supplied along with this RFP.

I. CONTACT INFORMATION

Bid Applications should be sent to:

Mark Paaluhi; Manager, Beach Events
20501 Earl Street, Suite 3
Torrance, CA 90503
mark.paaluhi@usav.org
310-975-3927

With copy to:

Melissa Weymouth; Director, Beach & National Team Events and Sponsorship
4065 Sinton Road, Suite 200
Colorado Springs, CO 80907
melissa.weymouth@usav.org
719-228-6800

DEADLINES:

- BID APPLICATION SUBMISSION – **MARCH 23, 2018**
- USAV DECISION ON HOSTS – **MARCH 30, 2018**

II. ADULT NATIONAL CHAMPIONSHIP EVENT DESCRIPTION

- Competition will be held for each gender and Coed in four divisions (Open, AA, A, BB).
- There is no qualification process for the ABNC but all team members must be USAV members.
- The ABNC is a two-day event as proposed in the Bid Application. At USAV’s sole discretion a USAV National Team player may conduct a clinic during the ABNC and HOST shall be obligated to meet the requirements specified in the HOST Agreement.
- The event should be held in late August or Early September. Ideally, over the Labor Day weekend.

Saturday	Pool play. Divisions: Men and Women- Open, AA, A, BB
Playoff Bracket	<ul style="list-style-type: none"> - Top two teams from each pool in each division will compete in single or double elimination bracket playoff. - Bottom two teams from each pool in each division will compete in a single or double elimination bracket playoff <p><i>*Format is subject to change depending on number of teams participating in each division.</i></p>
Sunday	Pool play. Divisions: Coed – Open, AA, A, BB
Playoff bracket	<ul style="list-style-type: none"> - Top two teams from each pool in each division will compete in single or double elimination bracket playoff. - Bottom two teams from each pool in each division will compete in a single or double elimination bracket playoff <p><i>*Format is subject to change depending on number of teams participating in each division.</i></p>

III. VENUE GUIDELINES

- Ideally located within an hour’s drive from a major airport.
- Fixed or portable bathrooms and access to running water within a 2-3-minute safe walking distance to/from the site.
- Convenient access to food vendor/catering.
- Adequate parking.
- Minimum number of courts is 25
- Able to accommodate 250 - 400 participants dependent on registration volume.

IV. HOST DUTIES AND OBLIGATIONS

HOST hereby agrees to perform, at no cost to USAV, the duties and obligations that include, but are not necessarily limited to the following:

- A. Operating and administering the ABNC in conformance with this Agreement and the current USAV Beach National Manual (BNM) that HOST hereby acknowledges having received and understood.
- B. Signing and returning this HOST agreement to USAV no later than 90 days before the start of the ABNC unless otherwise agreed to in writing by USAV.
- C. Hosting a player party on Saturday evening for players.
- D. Securing a site for the ABNC including all necessary permits and necessary insurance. Site will comply with all requirements listed in the current USAV BNM.
- E. Using best efforts to maximize event registration and promote the ABNC event by distributing promotional materials (art work provided by USAV) at in-market events, other locations and digitally prior to the ABNC as well as disseminating local/regional advertising.
- F. Utilizing HOST's applicable website, mobile platforms, social media platforms and email lists to promote the ABNC.
- G. Providing public security and safety services as necessary to protect all participants, officials, coaches, volunteers, spectators, equipment and materials. If necessary, security personnel, at HOST expense, will be required overnight at the competition venue to ensure the security of all equipment and materials. HOST will be solely responsible for all damaged or missing equipment or materials.
- H. Developing and executing a coordinated plan for law enforcement and emergency preparedness/response covering all aspects of public safety. This safety plan shall be consistent with industry best practices for events of this nature.
- I. Engaging the services of a certified athletic trainer throughout the tournament. If the services of other sports medicine provider(s) (e.g. physical therapist, sports chiropractor or doctor, etc.) are used on site, HOST will ensure that said individual(s) have the appropriate certifications / credentials. All sports medicine providers shall be required to present to HOST a copy of their license and proof of liability insurance prior to working the ABNC event. All sports medicine providers shall be required to pass a USAV-approved background screen.
- J. Providing all registration and seeding services for the ABNC and paying all associated fees for the registration and seeding software. HOST shall be required to use the USAV designated systems.
- K. Verifying that all ABNC participants are currently registered members in good standing with USAV prior to competing in the ABNC.
- L. Verifying that all HOST personnel and event staff that participate in the ABNC are current USAV Members, have passed a USAV approved Background Check and are SafeSport Certified.

- M. Verifying that anyone coaching at the event is a current USAV Member, has passed a USAV approved Background Check, is SafeSport Certified and Impact Certified.
- N. Ensuring that the ABNC event is a standalone event and that no other junior or adult beach event or activities operate at the same time on or near the ABNC court locations.
- O. Displaying USAV provided sponsor signage in prominent, high traffic locations including the feature court. Only USAV sponsors are allowed to have recognition / branding within the ABNC event area.
- P. Providing sound amplification equipment to properly communicate with participants, coaches, event staff, medical staff and spectators.
- Q. Ordering awards and paying (at cost plus shipping) for awards. Such awards will be designed and produced by USAV.
- R. Utilizing only Molten volleyballs (supplied at USAV expense) for the conduct of the ABNC.
- S. Ensuring that BNQ staff and operations personnel, as identified by USAV, wear only Adidas branded product (supplied at USAV expense).
- T. If HOST requests the presence of USAV staff during the ABNC, paying for all related travel expenses.
- U. Identifying and hiring a qualified Tournament Director to work with USAV in the administration and management of the ABNC. The Tournament Director's duties shall include but are not limited to the following:
 - 1. Managing local staff.
 - 2. Setting up and tearing down the event equipment.
 - 3. Incorporating USAV guidelines for seeding, pairings and results.
 - 4. Posting the event's seeding and pool sheets on the HOST website no later than 24 hours prior to the start of the event.
 - 5. Providing the necessary courts required for the participating number of teams including nets, antennas, lines, pole pads and other equipment for the proper operation of the event.
 - 6. Host must utilize BracketPal for event registration and event formatting.
 - 7. Host must also utilize Seeding Pal for seeding of event and result submission

V. USAV DUTIES AND OBLIGATIONS. USAV SHALL BE RESPONSIBLE FOR

- A. Providing HOST with the current USAV Beach National Manual (BNM) for the proper conduct of the ABNC and being available at reasonable times to consult with HOST as requested.
- B. Posting the ABNC event on the USAV calendar page.

- C. Providing ABNC artwork, which cannot be altered or distorted, for all printed and digital materials which may include USAV sponsor logos.
- D. Providing signage to be displayed per Section IV. O. above.
- E. Assisting HOST with appropriate promotion of the ABNC.
- F. Providing Molten volleyballs, Adidas product as well as USAV sponsor signage necessary for the operation of the BNQ.
 - 1. HOST will retain possession of the Molten volleyballs and Adidas product.
 - 2. At the request of USAV, HOST shall ship the USAV sponsor signage back to USAV at USAV expense.
- G. Providing USAV Beach Ranking points in accordance with the USAV designated system.

VI. SPONSORSHIP AND MERCHANDISING

USAV shall retain all sponsorship and merchandising rights to the ABNC.

VII. PLAYING RULES

The 2018 USA National Beach Tour Adult National Championships, shall follow USAV playing rules. By submitting a bid, the HOST confirms the designated competition venue(s) satisfies all USAV playing rules, as well as any other USAV requirements listed in the HOST Agreement.

VIII. PUBLIC SAFETY AND SECURITY

The HOST is responsible for public safety and security as specified in the HOST Agreement.

IX. INSURANCE REQUIREMENTS

If HOST is not a Regional Volleyball Association of USAV or sanctioned by a Regional Volleyball Association of USAV, then each Party shall provide the other Party, no later than fifteen (15) days after execution of the HOST Agreement, a certificate from each other's qualified licensed insurer, naming the other Party as an "additional insured" and certifying that each Party has comprehensive commercial general liability insurance with an insurance carrier with a minimum A.M. Best rating of "A", or more if the Parties present policies so state, and shall maintain said insurance coverage throughout the Term. The Parties shall not violate, or permit to be violated, any conditions of said insurance policies, and both Parties shall at all times satisfy the requirements of the insurance companies writing said policies. Further, each Party shall notify the other in the event that either Party's said policy is canceled, for any reasons, within thirty (30) days of such cancellation.



Each Party shall have in force Workers Compensation insurance with statutory limits as required by applicable state law for all of its employees, including Employer's Liability with limits of not less than that required by the state law of the state of domicile of the Party.



USA NATIONAL BEACH TOUR – ADULT NATIONAL CHAMPIONSHIPS BID APPLICATION

(PLEASE COMPLETE AND RETURN TO USAV)

General Information

Region: _____

Street Address: _____

City/State/ZIP _____

Point of Contact: _____ Title: _____

Phone: (_____) _____ Ext: _____

E-mail: _____

Beach Event info:

Number of adult event hosted in 2017: _____

Number of prize money events hosted in 2017: _____

Number of other beach events hosted in 2017: _____

VENUE & HOTEL INFORMATION

Venue: _____

Address: _____

City/State/ZIP: _____

Contact Person: _____

Title: _____

Telephone: (_____) _____

E-mail: _____

Website: _____

Number of Courts: _____ Size: _____

Proposed dates (include set up dates): _____

Average Temperature _____ Average Humidity _____

Number of bathroom stalls/portable toilets: _____

Number of parking spaces: _____ Free parking: Yes _____ No: _____

Distance main courts to concessions: _____

Water source available: Yes _____ No _____

Ice available: Yes: _____ No: _____

Storage area: Yes: _____ No: _____

Permanent signage: Yes: _____ No: _____



If yes please list companies: _____

Area available for merchandise and/or other sponsors: Yes: _____ No: _____

HOST HOTEL:

Name: _____

Address: _____

Phone: _____

Website: _____

Rate: _____

HOST SUPPLEMENTAL SUPPORT OFFER

In addition to the Commercial Terms contained in the HOST Agreement, Bid Applicant has secured the following additional support commitment from its Sports Commission, CVB or other community organization:

Rights Fee of \$ _____ as an incentive to be awarded a ABNC in the community.
Value-In-Kind / Product contribution of _____.

The above incentives, if any, will be added to the HOST Agreement prior to execution.

Please attach any additional supporting documents that may assist in the decision process: Photos and court layouts are helpful.