



USA**Volleyball**

**REQUEST FOR PROPOSAL TO HOST THE
USA NATIONAL BEACH TOUR
JUNIOR CHAMPIONSHIPS**

USA VOLLEYBALL | 4065 SINTON ROAD, SUITE 200, COLORADO SPRINGS, CO 80907

AUGUST 2018

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INTRODUCTION

The United States Olympic Committee (USOC) recognizes USA Volleyball (USAV) as the National Governing Body (NGB) for the sport of volleyball in the United States, including beach, indoor and sitting volleyball. A primary function of the NGB is to conduct national events in its sport. USA Volleyball is a membership organization of more than 340,000 athletes, coaches, officials and volunteers. The membership includes 64,000 adult members comprised of coaches, officials, and athletes and 276,000 junior members (18 years and under). Female juniors alone comprise over 80% of the membership population - and volleyball is now the number one female collegiate team sport and the number one female high school team sport (www.nfhs.org).

The USA National Beach Tour Junior Championships (JBNC) will be conducted annually and held at locations to be identified through an RFP process.

The Championship site will be awarded based upon the evaluation of the Bid Applications and the confirmation by the prospective HOST that it agrees to execute the HOST Agreement which is supplied along with this RFP.

I. CONTACT INFORMATION

Bid Applications should be emailed to:

Mark Paaluhi; Manager, Beach Events

mark.paaluhi@usav.org

310-975-3927

With copy to:

Melissa Weymouth; Director, Beach & National Team Events and Sponsorship

melissa.weymouth@usav.org

719-228-6800

DEADLINES:

- BID APPLICATION SUBMISSION – **OCT. 1, 2018**
- USAV DECISION ON HOST – **OCT. 8, 2018**

II. JUNIOR CHAMPIONSHIPS EVENT DESCRIPTION

- Competition will be held for each gender and divisions 12U, 14U, 16U & 18U.
- The JBNC consists of three (3) competition divisions: National Open, Regional Open and Patriot Divisions. The qualification process for the National Open and Regional Open divisions are through the respective National (BNQ) and Regional (BRQ) Qualifiers. Patriot division is open registration, no bid is required.
- The JBNC is a six-day event. Historically, the event is held on or around the 3rd weekend of July

Day One	Round one of Pool Play with Boys 12U & 14U and Girls 12U & 16U
Day Two	Round two of Pool Play with Boys 12U & 14U and Girls 12U & 16U
Day Three	Playoffs, final matches and awarding ceremony for B12U, B14U, G12U, G16U
Day Four	Round one of Pool Play with Boys 16U & 18U and Girls 14U & 18U
Day Five	Round two of Pool Play with Boys 16U & 18U and Girls 14U & 18U
Day Six	Playoffs, final matches and awarding ceremony for B16U, B18U, G14U, G18U

III. VENUE GUIDELINES

- Located within an hour’s drive from a major airport.
- Fixed or portable bathrooms and access to running water within a 2-3-minute safe walking distance to/from the site.
- Convenient access to food vendor/catering.
- Adequate parking.
- Minimum number of courts is 35
- Able to accommodate approximately 1200 – 1500 spectators and participants

IV. HOST DUTIES AND OBLIGATIONS (SEE ATTACHMENT A)

HOST hereby agrees to perform, at no cost to USAV, the duties and obligations that include, but are not necessarily limited to the following:

- A. Signing and returning the HOST agreement to USAV no later than 120 days before the start of the JBNC unless otherwise agreed to in writing by USAV.
- B. At USAV’s sole discretion USAV may conduct clinics or camps during the JBNC. HOST agrees to assist in securing facility and accommodations.
- C. Assisting with site selection for the JBNC including all necessary permits and necessary insurance.
- D. Using best efforts to maximize event registration and promote the JBNC event by distributing promotional materials (art work provided by USAV) at in-market events, other locations and

digitally prior to the JBNC as well as disseminating local/regional advertising.

- E. Utilizing HOST's applicable website, mobile platforms, social media platforms and email lists to promote the JBNC.
- F. Providing public security and safety services as necessary to protect all participants, officials, coaches, volunteers, spectators, equipment and materials.
- G. Security personnel, at HOST expense, will be required overnight at the competition venue to ensure the security of all equipment and materials. HOST will be solely responsible for all damaged or missing equipment or materials.
- H. With assistance of USAV, develop and execute a coordinated plan for law enforcement and emergency preparedness/response covering all aspects of public safety. This safety plan shall be consistent with industry best practices for events of this nature.
- I. Host to obtain services of (minimum) two certified athletic trainers throughout the tournament. All sports medicine providers shall be required to present to HOST a copy of their license and proof of liability insurance prior to working the JBNC event. All sports medicine providers shall be required to pass a USAV-approved background screen, Safe Sport and USAV Membership.
- J. USAV to verify that all HOST personnel and event staff that participate in the JBNC are current USAV Members, have passed a USAV approved Background Check and are SafeSport Certified.
- K. Ensuring that the JBNC event is a standalone event and that no other junior or adult beach event or activities operate at the same time on or near the JBNC court locations.
- L. Displaying USAV provided sponsor signage in prominent, high traffic locations including the feature court. Only USAV sponsors are allowed to have recognition / branding within the JBNC event area.
- M. Providing sound amplification equipment to properly communicate with participants, coaches, event staff, medical staff and spectators. (Four (4) 10" powered amp speakers, cordless mic, mixer)
- N. Provide two (2)- 3k watt generators with 56db plus fuel for 7 days.
- O. Utilizing only the official ball sponsor of USAV Volleyballs will be supplied by USAV for the conduct of the JBNC.
- P. Ensuring that Host staff and operations personnel, wear USAV supplied apparel.
- Q. Secure local hotels with no less than a three-star rating and provide USAV with a link or email to include on event registration page no fewer than 3 months before the event.
- R. Host to provide local accommodations with no less than a three-star rating, for:

- a. USAV staff 12-14rooms for 10 nights, consisting of single and double occupancy rooms.
 - b. Officials 7-8 double occupancy rooms for 7 nights
 - c. Site visit for two USAV staff to include airfare, local transport and accommodations for two nights.
- S. Provide storage area for event equipment 1-2 weeks before the start of the competition and up to 3 days following the conclusion of the event.
- T. Host to provide honorarium for event staff listed below:
- a. 12-15 refs.
 - b. 8-10 Event staff (tournament director and Operations)
 - c. Photographer – USAV to received minimum of 75 photos per day
 - d. ATC/Medical

V. USAV DUTIES AND OBLIGATIONS

- A. Providing HOST with the current USA National Beach Tour Qualifier and Championship Manual (NBTM) for the proper conduct of the JBNC and being available at reasonable times to consult with HOST as requested.
- B. Promote the JBNC event through USAV Channels and assist HOST with promotion as requested
- C. Providing JBNC artwork, which cannot be altered or distorted, for all printed and digital materials which may include USAV sponsor logos.
- D. Providing signage to be displayed per Section IV. L. above.
- E. Providing volleyballs, apparel product as well as USAV sponsor signage necessary for the operation of the JBNC.
- F. Providing USAV Beach Ranking points in accordance with the USAV designated system.
- G. USAV will identify the Tournament Director and other support staff needed for the tournament.

VI. SPONSORSHIP AND MERCHANDISING

USAV shall retain all sponsorship and merchandising rights to the JBNC.

VII. PLAYING RULES

The 2019 USA National Beach Tour Junior Championships, shall follow USAV playing rules. By submitting a bid, the HOST confirms the designated competition venue(s) satisfies all USAV playing rules, as well as any other USAV requirements listed in the HOST Agreement.

VIII. PUBLIC SAFETY AND SECURITY

The HOST is responsible for public safety and security as specified in the HOST Agreement.

IX. INSURANCE REQUIREMENTS

If HOST is not a Regional Volleyball Association of USAV or sanctioned by a Regional Volleyball Association of USAV, then each Party shall provide the other Party, no later than fifteen (15) days after execution of the HOST Agreement, a certificate from each other's qualified licensed insurer, naming the other Party as an "additional insured" and certifying that each Party has comprehensive commercial general liability insurance with an insurance carrier with a minimum A.M. Best rating of "A", or more if the Parties present policies so state, and shall maintain said insurance coverage throughout the Term. The Parties shall not violate, or permit to be violated, any conditions of said insurance policies, and both Parties shall at all times satisfy the requirements of the insurance companies writing said policies. Further, each Party shall notify the other in the event that either Party's said policy is canceled, for any reasons, within thirty (30) days of such cancellation.

Each Party shall have in force Workers Compensation insurance with statutory limits as required by applicable state law for all of its employees, including Employer's Liability with limits of not less than that required by the state law of the state of domicile of the Party.



USA NATIONAL BEACH TOUR – JUNIOR CHAMPIONSHIPS BID APPLICATION

(PLEASE COMPLETE AND RETURN TO USAV)

General Information

HOST: _____

Street Address: _____

City/State/ZIP _____

Point of Contact: _____ Title: _____

Phone: (_____) _____ Ext: _____

E-mail: _____

Beach Event info:

Number of junior events hosted in 2018: _____

Number of other beach events hosted in 2018: _____

VENUE & HOTEL INFORMATION

Venue: _____

Address: _____

City/State/ZIP: _____

Contact Person: _____

Title: _____

Telephone: (_____) _____

E-mail: _____

Website: _____

Number of Courts: _____ Size: _____

Proposed dates (include set up dates): _____

Average Temperature _____ Average Humidity _____

Number of bathroom stalls/portable toilets: _____

Number of parking spaces: _____ Free parking: Yes _____ No: _____

Distance main courts to concessions: _____

Water source available: Yes _____ No _____

Ice available: Yes: _____ No: _____

Storage area: Yes: _____ No: _____

Permanent signage: Yes: _____ No: _____



If yes please list companies: _____

Area available for merchandise and/or other sponsors: Yes: _____ No: _____

HOST HOTEL:

Name: _____

Address: _____

Phone: _____

Website: _____

Rate: _____

HOST SUPPLEMENTAL SUPPORT OFFER

In addition to the Commercial Terms contained in the HOST Agreement, Bid Applicant has secured the following additional support commitment from its Sports Commission, CVB or other community organization:

Rights Fee of \$ _____ as an incentive to be awarded a JBNC in the community.
Value-In-Kind / Product contribution of _____.

The above incentives, if any, will be added to the HOST Agreement prior to execution.

Please attach any additional supporting documents that may assist in the decision process: Photos and court layouts are helpful.

Attachment A

Host Provides:

- Event permit
- Official USAV Beach court (dimension, equipment, specs etc.) Court: 26'3" x 52'6" square to 37'1" short diagonal with a minimum of 9'10" free space surrounding the court.
- Minimum ten (10) 10' x 10' tents (Water stations, break area, Refs, VIP, Players).
- Two (2) 20' x 20' tents (Admin and USAV staff)
- Staff (8) to set up and tear down of event, three (3) of which must have experience with beach volleyball events. USAV will provide lead to help identify qualified staff.
- Provide all equipment for courts, minimum of 35 courts (lines, antennas, nets)
- Volleyball equipment must not have alcohol or competing sponsor logos.
- The host city will provide either permanent restroom facilities or portable facilities that will be sufficient for up to 2,500 people per day for the 3-day event and within reasonable walking distance
- Ice machine or bags of ice for staff/event
- Two (2) UTV, skid steer with tracks, forks and 6" bit
- Pay cost of officials
- Provide staff (administrators (3), runners (2), volunteers (10), court maintenance personnel (1) for every group of 8 courts)
- Permit for retail sales
- Accommodations for USAV members, listed in RFP Bid Manual
- Accommodations for refs, listed in RFP Bid Manual
- PA system (to play music and for public announcements) (minimum four (4) 10" powered amp speakers, cordless mic, mixer)
- Assist USAV with a comprehensive security and evacuation plan as well as a comprehensive inclement weather plan in case of emergencies. (USA NBT guidelines will be provided)
- Wireless and Ethernet (hardline) internet for operations (See host bid for details)
- Cups and water coolers in the designated water stations (two Gatorade style coolers for every eight courts)
- The host will provide a minimum of five (5) complimentary parking spaces in prime locations to be used at the sole discretion of USAV.
- Provide medical support/ATC staff, have an AED and/or ambulance on-site; plus designated parking for these services/providers
- Key personnel – local Points of Contact for the event
- Overnight security 6:00PM – 6:00AM
- Appropriate directional signage within the venue. (Court layout, etc.)
- Stage for awarding ceremony