

**USA Volleyball**  
**GAMES STAFF SELECTION PROCEDURES**  
**2023 Pan American Games**  
**Women's & Men's Beach Volleyball**  
**November 17, 2022**

These procedures provide for selection of USA Volleyball's **Games Staff** [see following table for a list of positions] for the 2023 Pan American Games. However, accreditation allocation is not guaranteed and will be based on final USOPC credential allocation and overall team size. Responsibility of payment for allocated accreditations will be determined by the USOPC and USA Volleyball.

1. List of specific Games Staff position(s) that USA Volleyball is requesting:

| Games Staff Role   | Responsibility  |
|--|---|
| Team Leader(s)   | Serve as primary point of contact and liaison between the USOPC and NGB/PSO before, during and after the Games. |
| Coach(es)  | Prepare athletes/teams for success on the field of play.  |
| Medical Personnel (for example, ATC, Physio, Physician, Massage Therapist) | Provide appropriate medical care for the team.  |
| Technical Personnel (e.g., Video Techs/Analysts)                           | Provide coaching staff and athletes with relevant data and video to prepare for success on the field of play.   |

2. USA Volleyball's criteria for the above-listed Games Staff position(s):

All Games Staff must:

- 2.1. Undergo a background screen in accordance with the current [USOPC Games Background Check Policy & Procedures](#) prior to nomination.
  - 2.1.1. Should a nominee experience any event between the time the background check is conducted and the relevant Games that may change his/her background check status, the nominee must inform USA Volleyball and/or the USOPC.
- 2.2. Possess a valid passport that does not expire until at least six months after the conclusion of the Games.
- 2.3. Have the ability to work effectively with the USOPC.
- 2.4. Have strong administrative, communication and organizational capabilities/skills as applicable for the Games Staff role.
- 2.5. Be responsible for Team's adherence to all rules regarding personal conduct at the Games.
- 2.6. Fulfill all duties and requirements of the USOPC including attendance at USOPC Games related meetings, as applicable.
- 2.7. Be available for entire duration of the Games, if requested.
- 2.8. Have USA Volleyball's approval prior to making any financial decisions regarding the Team.

- 2.9. Possess high level, specific technical and tactical knowledge of the sport as needed for the Games Staff role.
- 2.10. Have thorough knowledge and understanding of the IF rules and regulations governing the sport as needed for the specific role.
- 2.11. Demonstrate ability to establish harmonious relationships with athletes and other Team personnel.
- 2.12. Be in good health and able to withstand the physical rigors of traveling with and working with the Team.
- 2.13. Be a currently employed staff member or contractor of USA Volleyball.
- 2.14. Be listed on USA Volleyball's Long List.
- 2.15. Successfully complete all Games Registration requirements by stated deadlines.
- 2.16. Participate in the appropriate anti-doping training as required for the Games Staff role by stated deadline.
- 2.17. Successfully complete the appropriate U.S. Center for SafeSport's online training module(s) by stated deadline.
- 2.18. Have experience with international events in a team management, consultant, medical, technical or coaching as needed for the Games Staff role.
- 2.19. Be a member in good standing of USA Volleyball at the time of nomination.

In addition, Team Leader must:

- 2.20. Possess appropriate experience relative to the position/area of expertise for which they may be nominated.

In addition, Coach(es) must:

- 2.21. Possess the ability to devise and implement a program of training and competition that leads to sustained competitive success.

In addition, Medical Personnel must:

- 2.22. Meet the minimum criteria defined in the [USOPC Sports Medicine Provider Credentialing Policy](#).
- 2.23. Possess the appropriate professional certifications.
- 2.24. Pass a medical credential review in addition to the approved USOPC Games Background Check, which will be a combined check managed through USOPC Sports Medicine (separately arranged background checks will not be considered).
- 2.25. Meet the required experience and proficiency levels as determined by USOPC Sports Medicine. ([www.teamusa.org/medicalvolunteer](http://www.teamusa.org/medicalvolunteer))
- 2.26. Complete the mandatory Games training prior to the Games.
- 2.27. Be approved for nomination through the USOPC's Sports Medicine Division.
- 2.28. Fulfill all requests and meet deadlines for any required information or documentation such as the submission of a temporary licensing

application (to practice medicine at the Games) and medical equipment submission requirements.

- 2.29. Possess appropriate experience relative to the position/area of expertise for which they may be nominated.

In addition, Technical Personnel must:

- 2.30. Possess appropriate experience relative to the position/area of expertise for which they may be nominated.
- 2.31. Possess appropriate experience and/or certifications relative to the position/area of expertise for which they may be nominated.

3. Intended method of identifying the pool and selecting the candidates to be considered for the Games Staff position(s):

USA Volleyball will not solicit applications for the Games Staff position(s) listed above as they will be filled by current USA Volleyball employees and/or contractors.

4. Removal of Games Staff:

An individual who is nominated to the above-listed Games Staff position(s) by USA Volleyball may be removed as a nominee for any of the following reasons, as determined by USA Volleyball.

- 4.1. Voluntary withdrawal. Games Staff nominee must submit a written letter to USA Volleyball's CEO, Jamie Davis, or Chief of Sport, Peter Vint.
- 4.2. Injury or illness as certified by a physician (or medical staff) approved by USA Volleyball. If the individual refuses verification of his/her illness or injury by a physician (or medical staff) approved by USA Volleyball, his/her injury will be assumed to be disabling and he/she may be removed.
- 4.3. Inability to perform the duties required.
- 4.4. Violation of USA Volleyball's Code of Conduct (See by example: [2022 USA Volleyball Code of Conduct](#). The Code of Conduct Form will be updated for 2023-2024).
- 4.5. No longer able to meet the required criteria in Section 2 at the time of the Games.

Once the Games Staff nomination(s) is accepted by the USOPC, the USOPC has jurisdiction over the Games Staff, at which time, in addition to any applicable USA Volleyball Code of Conduct, the USOPC's Games Forms apply. The USOPC's Games Forms are available as part of Games Registration prior to the respective Games.

5. Replacement of Games Staff:

In the event that the Nominated Games Staff member is unable to perform the duties of the position(s) for injury, illness, Code of Conduct violation or any other unforeseen circumstances that would result in the need to replace him/her, the replacement candidate must meet all of the applicable criteria listed in Section 2 above.

6. Group/committee that will make the final approval of the Games Staff position(s):

The Selection Review Committee which consists of the Chief Executive Officer, the Chief of Sport, and the AAC Representative will make the final approval.

7. Conflict of Interest:

All individuals involved in the selection process (see Section 6) must comply with the NGB/PSO’s conflict of interest policy, to include completing and submitting a disclosure form for review by the NGB/PSO’s Ethics Committee prior to beginning the selection process.

An individual involved in the selection process who has an actual, possible, or perceived conflict of interest must disclose it to the NGB/PSO’s Ethics Committee prior to the start of the selection process. The NGB/PSO’s Ethics Committee shall review the disclosure and determine the individual’s level of involvement (e.g., whether he/she must recuse him or herself from the review process and/or voting).

Any recused individual shall be replaced in accordance with the NGB/PSO committee appointment process.

8. Date of Nomination:

Nominations of Games Staff, including the names of any replacements, will be submitted to the USOPC on or before:

For non-medical staff: September 10, 2023

For medical staff: August 11, 2023

9. Publicity/Distribution of Procedures:

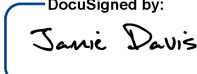
The USOPC approved selection procedures (complete and unaltered) will be posted/published by USA Volleyball in the following location(s):

9.1. Web site: [www.usavolleyball.org](http://www.usavolleyball.org)

These procedures will be posted as soon as possible, but not more than five days following notice of approval by the USOPC.

9.2. Other (if any):

N/A

| Position           | Print Name  | Signature   | Date       |
|--------------------|-------------|---|------------|
| USA Volleyball CEO | Jamie Davis | <br><small>F2032C0B8C11448...</small> | 11/19/2022 |

|  |            |  |            |
|--|------------|--|------------|
| USA Volleyball Chief of Sport                    | Peter Vint | DocuSigned by:<br><br>2D7CCFE3A42648E... | 11/21/2022 |
| USOPC Athletes' Advisory Council Representative* | Eric Duda  | DocuSigned by:<br><br>FB82B89D26D5487... | 11/21/2022 |

\* If the USOPC AAC Representative has delegated authority to the Alternate AAC Representative to sign the Selection Procedures, attach a letter from the AAC Representative indicating the reason he/she has delegated authority.

\* Signature by the Athlete Representative constitutes that he/she has read and understands the Selection Procedures. If the Athlete Representative reads and does not agree with the Selection Procedures being submitted by the NGB/PSO, he/she may submit those reasons in writing to his/her Sport Performance Team.

\* If, for some reason, a sport does not have an elected USOPC AAC Representative, the NGB/PSO must designate an athlete from that sport to review and sign the Selection Procedures.