



USA Volleyball National Referee Candidate Application Information, Instructions, & Checklist 2023-2024 Season

1. You must be in good standing in your region from the time of application through the conclusion of the National Referee Candidate Program. A current USAV background screen and SafeSport training must be completed at the time of application. A National referee candidate with less than a full season as a Junior National referee will only be considered if there are less than 30 applicants.
2. You must register in SportsEngine for the National Referee Candidate Program and pay the \$300 application fee by **February 15, 2024, at 11:59 PM Pacific Time.**
 - a) The application fee will be refunded within a week of March 1 if the applicant is not accepted as a candidate.
3. The official application must be submitted via email. It can be downloaded from the USAV Website. [Click to access](#) National Referee Applications, under applications. Priority will be given to candidates that officiate USA Volleyball events and have officiated a USAV National Championship within the activity period (January 1, 2023 – February 15, 2024).
 - a) The completed application must be submitted with three Recommendation Forms. The recommendation forms must be filled out by signers on the Recommendation list, [click to access](#). Paper copies of the application or Recommendation Forms will not be accepted.
 - b) A completed Refereeing Activity needs to be completed and submitted with your application.
 - c) Please include a brief letter - "Why I want to be a National Referee" - with your application.
 - d) If possible, please place your application, Refereeing Activity, and "Why I want to be a National Referee" letter into one PDF file.
 - e) Please include a separate headshot photo for the candidate directory.
 - f) Electronic signatures are accepted.
 - g) When submitting the application use the subject line **National Referee Application - Your Name (e.g., National Referee Application - Moore, Patricia)**.
 - h) Email applications in one PDF and attached head shot separate to Brian Hemelgarn at hemelgarn@ovr.org and CC your region's commissioner, your region's referee chair, and Pati Rolf at officials@usav.org.
 - i) Completed applications are due no later than **February 15, 2024, at 11:59 PM Pacific Time.**
 - j) Notification of acceptance will be no later than **March 1, 2024.**
4. Failure to meet any of the above listed deadlines or criteria may result in non-acceptance to the National Referee Candidacy Program this season.
5. You must demonstrate scoring proficiency using National Scoring procedures during the evaluation process by: 1) completing a scoring proficiency quiz, and 2) serving as the scorer during a match.
6. Candidates must register for the event in AES. Applicants who are not selected as candidates are still encouraged to attend the event as a paid referee.
7. The 2024 Girls 18s JNC will be held in Baltimore, Maryland, at the Baltimore Convention Center. All candidates are required to attend the candidates' meeting on **Thursday, April 25, at 7:30 PM** at the playing venue. You must be available with no schedule conflicts during the three-day evaluation session from **April 26-28**. Candidates may schedule departure from the convention center any time after 5:00 PM on April 28. NOTE: Candidates will not be paid for evaluation matches but will be paid if they are assigned any non-evaluation matches during the candidate program.
8. You may request event housing, but you will be responsible for paying one-half of the room cost. Alternatively, candidates may choose to secure their own hotel accommodations.
 - a) When you register for the tournament, you will have the option to request event housing.

- b) If you utilize event housing during your candidacy, you must pay for your hotel room by the application deadline of February 15, 2024.

National Referee Candidate Curriculum

As a Candidate for National Referee certification, you are required to complete the online National Referee Candidate Course by **February 15, 11:59 PM Pacific Time**, along with all other paperwork associated with candidacy. Failure to complete this course by the deadline will result in non-acceptance as a National Referee candidate this season.

If you have already completed the modules or exams for your Junior National-level certification requirements, your records will be verified in the USA Volleyball Academy to confirm completion. You must also attend or view the USA Volleyball Officials Academy National Clinics. This must be completed by **April 14, 11:59 PM Pacific Time** to receive credit.

Instructions for Completing the National Referee Candidate Course

1. The coursework will be added to your USAV Academy within a week of registration. Log into the USAV Academy from your SportsEngine account.
 - a. Please contact Matt Podschweit (matt.podschweit@usav.org) if you have any questions.
2. Once in the USA Volleyball Academy, you will see the National Referee Candidate Course. This will contain all the modules and exams listed here:
 - 106q_Scoring Basics Non-deciding Set (w/quiz)
 - 107q_Scoring – Deciding Set (w/quiz)
 - 307_Second Referee Progressions
 - 308_Second Referee Transition Analysis
 - 310_The Art of Assessing Sanctions
 - 324_Professionalism II
 - 804_National Scorer Exam
 - US22_503 Video Recording Session 01 Avoiding Tragedies
3. **All National Referee Candidate modules must be completed no later than February 15, 2024, 11:59 PM Pacific Time.**

Completing the Recommendation Form

The USAV National Referee Candidate Recommendation Form is a form-fill document. Please type all requested data and select the appropriate check box(es). After the preliminary data is entered in the document, print it, and request the person making the recommendation to sign it. Ensure the contact information for the person signing the recommendation is also typed. **Electronic signatures will be accepted, but the person(s) making the recommendation must be cc'd on the email when the form is submitted.**

Three Recommendation Forms are required with the application. Once three forms have been completed, they must be scanned and emailed to Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (officials@usav.org) along with the completed Application Data Sheet and Officiating Activities Summary. All application documents must be included in the same email.

Submitting the Recommendation Forms with the Application Data Sheet and Officiating Activities Summary (see Application Instructions document) does not guarantee acceptance as a USAV National Referee candidate. A maximum of 30 candidates will be accepted.

Individuals who sign a Recommendation Form for a National Referee Candidate must have observed the applicant as both first and second referee, ideally for a minimum of one set in each position, from January 1, 2023 through February 15, 2024. Those eligible to sign a Recommendation Form will come from the two groups below. At least two of the Recommendation Forms must come from Group I; the third Recommendation Form may come from either Group I or II.

GROUP I (minimum of two Recommendation Forms from this group):

- USAV Officials Advisory Commission member, Indoor Officials group
- USAV National Training/Coaching/Mentoring Team member (during at least one of the past three seasons)
- USA All-Star Championship head referee or international/national trainer/mentor
- Current International or Retired International Referee (not a candidate)
- USAV National Championship head referee at the US Open, Girls JNC, Boys JNC, or National Qualifier/Boys Bid tournament (one signature per candidate)

GROUP II (maximum of one Recommendation Form from this group):

- NCAA Men's and Women's Division I Conference Coordinators or Assignors

NOTE: It is required that the applicant's regional referee chair and commissioner sign the Application Data Sheet. If there is difficulty obtaining regional leadership signatures, please contact Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (officials@usav.org).

National Referee Candidate Checklist

To apply and be considered as a candidate for USAV National Referee certification, an applicant must complete and submit the following no later than **February 15, 2024, 11:59 PM Pacific Time**:

- USAV National Level Referee online exam
- National Referee USA Volleyball Officials Academy clinics
- \$300 application fee
- National Referee Candidate Curriculum in the USAV Academy

The following must be combined and submitted together via email to Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (officials@usav.org), no later than **February 15, 2024, 11:59 PM Pacific Time**

- "Why I want to be a National Referee" Letter
- Three (3) Recommendation Forms signed by three different individuals from the groups designated on the form (see Recommendation Form Instructions document). NOTE: Your regional commissioner's or referee chair's signature on the data sheet does NOT constitute one of the three separate recommendations.
- Completed Application Data Sheet, typed (electronic signatures accepted; **must CC commissioner and referee chair**)
- Completed Officiating Activities Summary, typed, priority will be given to candidates that attend USA Volleyball events.
- Headshot of candidate for candidate directory

In addition, the following requirements must be met:

- Current USAV background screen and SafeSport training must be completed at time of application
- USAV National Official's dues must have been paid no later than **February 15, 2024**

If you have any questions, please contact: Brian Hemelgarn (hemelgarn@ovr.org) and Pati Rolf (officials@usav.org).